**Careers Education and Guidance Policy Statement**

**Provider Access Statement**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

All pupils in years 8-13 are entitled:

• to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

• to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

• to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Simon Graydon, Headteacher.

Telephone: 01304 381906 Email: [simong@learningopps.org](mailto:simong@learningopps.org)

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school for access by all students and use at student meetings.

**Opportunities for access**

Providers are welcome to visit the school at any time, however, a number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers. These are highlighted in green in the table below.

Careers Guidance By Year Group

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year 7 | Year 8 | Year 9 | Year 10 | Year 11 | Year 12 |
| Daily contact with form tutors. | | | | | |
| Target setting lessons each year. | | | | | |
| Visit to Kent Choices 4U live - March | | | | | |
| Access to online resources – Fast Tomato and Start careers | | | | | |
| Learning Opportunities Open Evening and Parental Forums | | | | | |
| Weekly Assemblies | | | | | |
| Enterprise activities contributing to school events – summer and Christmas fairs | | | Entrepreneurial activities through lifeskills lessons. | |  |
|  |  |  | College links courses | | |
|  |  |  |  | College visits and support to apply | |
|  |  | Transition planning at EHCP reviews | | College/provider representatives invited to EHCP reviews | |
|  |  | PSHE lessons | | | |
|  |  |  | Work experience | | |

Intended outcomes:

1. All students will be aware of the full range of opportunities available to them when they leave school.
2. All students will be inspired and motivated to apply for appropriate post-16 education or training opportunities.
3. All students will be supported to apply for a range of post-16 opportunities.
4. All students leaving Learning Opportunities will know their post-16 destination before they leave the school at the end of year 11.

These outcomes will be achieved by;

1. Students being well informed about what choices are available for them.
2. Students having access to a range of activities including employer talks, workplace visits careers fairs and online resources.
3. All students will have access to appropriate work experience placements.
4. Students will have access to college experiences to prepare them for transition.
5. Representatives from local colleges will be invited to EHCP reviews during year 11.
6. For CiC, the school will work with social services to ensure care planning supports educational planning.

We will ensure that the independent careers guidance provided:

• is presented in an impartial manner, showing no bias or favouritism towards a particular institution, education or work option;

• includes information on the range of education or training options, including apprenticeships and technical education routes;

• is guidance that the person giving it considers will promote the best interests of the pupils to whom it is given.